

## REGULATION

From Yaşar University:

**YAŞAR UNIVERSITY RESEARCH CENTER FOR WOMEN'S AND FAMILY STUDIES REGULATION****CHAPTER ONE****Purpose, Scope, Basis, and Definitions****Purpose**

**ARTICLE 1–** (1) The purpose of this Regulation is to regulate the procedures and principles regarding the objectives, fields of activity and administrative bodies of Yaşar University Research Center for Women's and Family Studies, as well as the duties and operational procedures applying to these organs.

**Scope**

**ARTICLE 2–** (1) This Regulation shall contain the procedures and principles regarding the objectives, fields of activity and administrative bodies of Yaşar University Research Center for Women's and Family Studies, as well as the provisions that regulate the duties and operational procedures of these organs.

**Basis**

**ARTICLE 3 –** (1) This Regulation is based on Article 7(1)(d)(2) and Article 14 of the Law No. 2547-4/11/1981 on Higher Education.

**Definitions**

**ARTICLE 4 –** (1) For the implementation of this Regulation, the terms below shall have the ascribed meanings:

- a) Center (YUCWF): Yaşar University Research Center for Women's and Family Studies,
- b) Director: Director of the Center,
- c) Rector: Yaşar University Rector,
- d) University: Yaşar University,
- e) Executive Board: Executive Board of the Center.

**CHAPTER TWO****Objectives and Fields of Activity****Objectives of the Center**

**ARTICLE 5 –** (1) The objectives of the Center shall be to:

- a) Carry out activities to allow women to participate in the social and economic development and to raise individuals who possess consciousness, knowledge and skills to act for the benefit of women's status and resolving their issues, on the basis of the rights and status bestowed to women by Atatürk's Principles and Reforms in the modern society.
- b) Perform national and international researches and investigations in the field of women's studies to come up with local and nationwide solutions for the rights, lives, future and problems of women and to participate in event to this end.
- c) Cooperate with the relevant units and departments of the University to work to resolve the problems that women face, create projects, participate in projects, publish scientific studies, and ensure the coordination between the society and the University to raise awareness of such issues.
- d) Collaborate with non-governmental organizations to raise awareness of gender equality so the national and international developments and regulations on gender equality are also implemented in Turkey.
- e) Create a communication network and collaborations with national and international organizations working in the field of women's studies in accordance with the provisions of the relevant legislation.
- f) Carry out scientific researches to identify the state of women in İzmir in terms of education, poverty, immigration and migration, political involvement and economic production, and to publish the results from such researches.
- g) Study the work-to-family balance among women in the workforce.
- h) Conduct researches to increase women's efficiency in social life.

**Fields of Activity of the Center**

**ARTICLE 6 –** (1) The fields of activity of the Center shall be as follows:

- a) Raise awareness and consciousness about the problems faced by women within the University and at a nationwide level and help form the public opinion to this end.
- b) Contribute to the efforts put by all the institutions and organizations across İzmir; conduct investigations in accordance with the requests made; and help them develop their projects.
- c) Organize training and reinforcement programs for women.

d) Facilitate and encourage participation of university students in researches in accordance with the objectives of the Center and the nationwide needs.

e) Organize social and cultural activities in collaboration with the University and the relevant institutions, organizations and NGOs in accordance with the objectives of the Center.

f) Organize seminars, conferences, symposiums, panels and meetings in support of all kinds of women's studies.

g) Collaborate with similar centers abroad and develop projects and execute student and scholar exchange programs together with them.

h) Incentivize courses and seminars where problems that women face are addressed under undergraduate, graduate and doctoral degree courses.

i) Conduct other activities as decided by the Executive Board in line with the objectives of the Center.

### **CHAPTER THREE**

#### **Administrative Bodies of the Center and Their Duties**

##### **Administrative bodies of the Center**

**ARTICLE 7 – (1)** The administrative bodies of the Center shall contain:

b) Director.

e) Executive Board.

##### **Director**

**ARTICLE 8 – (1)** The Director shall be appointed by the Rector among the full-time academic staff of the University for a three-year term of office. The Director shall also be the chairperson of the Executive Board. Upon completion of the term of office, the Director may be re-appointed.

(2) Upon the proposal of the Director, the Rector may assign a maximum of two vice directors among the academic staff of the University to assist the Director.

(3) One of the vice directors shall stand proxy for the Director while the Director is not on duty. In cases where the vice directors are not present, the member of the Executive Board shall stand proxy for the Director in the order of precedence.

(4) Once the Director's term of office terminates or the Director leaves the office, the vice directors' terms of office shall also terminate.

##### **Duties of the Director**

**ARTICLE 9 – (1)** The duties of the Director shall be:

a) Represent and manage the Center.

b) Call the Executive Board to attend meetings, prepare the agenda, and chair the meetings.

c) Coordinate the works within the Center, execute the decisions made by the Executive Board.

d) Propose individuals to be appointed to the offices of vice directors to the Rector.

e) Where necessary, have the necessary sub-divisions duly founded and assigned from the University's staff with the approval of the Rector's Office.

f) Prepare the annual activity report and the annual work program of the upcoming year and submit them for the Rector's approval.

g) Prepare work programs, propose them to the Executive Board, as well as execute, manage and inspect the work programs decided by the Executive Board.

h) Organize, execute, coordinate and inspect the working groups created within the Center, and submit the work reports decided by the Executive Board to the concerned units and have them finalized.

i) Prepare annual budget proposals, identify the Center's needs of venue, equipment and supplies and submit these proposals to the Executive Board.

j) Report the activities that the Center has conducted until the end of each academic year and deliver these reports to the Rector's Office.

##### **Executive Board**

**ARTICLE 10 – (1)** The Executive Board shall be chaired by the Director and made up of five individuals appointed upon the Director's proposal and with the Rector's approval to engage in the fields of activity that the Center operates. The members shall remain in office for three years. After completing the given term of office, the members may be re-appointed by the Rector for another three-year term of office. In cases where any member has left the office before completing their term of office, they may be replaced with new members appointed to serve in the office during the remaining term of office.

(2) The Executive Board shall hold at least two regular meetings each year and, where necessary, extraordinary meetings upon the Director's call and under the chair of the Director to address the agenda items identified by the Director and to decide accordingly. The Executive Board shall gather by absolute majority of the total number of the board members and decide by majority of votes.

##### **Duties of the Executive Board**

**ARTICLE 11 – (1)** The Duties of the Executive Board shall be:

- a) Set the policies compatible with the objectives of the Center.
- b) Identify all kinds of scientific, educational and applied meetings and activities to be performed during the upcoming calendar year.
- c) Identify the topics for projects.
- d) Contribute to the activity report that the Director prepares by the end of each year and review and evaluate the annual activity report.
- e) Issue and present certificates of participation, achievement and similar other certificates at the end of seminars, conferences, congresses, symposiums, panels and meetings.
- f) Prepare investment, planning and budget proposals and submit them to the Rector's Office upon the Director's approval.
- g) Conclude other works that are supposed to be decided by the Executive Board as per the relevant legal provisions.

#### **CHAPTER FOUR**

##### **Miscellaneous and Final Provisions**

###### **Need for staff**

**ARTICLE 12 – (1)** The academic, administrative and technical staff needs of the Center shall be met by the staff appointed by the Rector in accordance with Article 13 of the Law No. 2547 on Higher Education.

###### **Effective Date**

**ARTICLE 13 – (1)** This Regulation shall be effective as of its publishing date.

###### **Execution**

**ARTICLE 14 – (1)** The provisions of this Regulation shall be executed by Yaşar University Rector.